



Preparing young people with skills for life

Events Team Manager

Applicant Information Pack

About Us

Following the changes to the County Structure and team in 2017, we devised a vision for the County and set out objectives that the team are working towards. The objectives are designed to help us meet our vision.

County Vision

We will develop a County that people are proud to be a part of by:

- Supporting members to deliver a high quality programme
- Developing the personal skills of our volunteers
- Creating fun and adventure for all
- Listening to the needs of our members
- Encouraging involvement of youth members at all levels

County Objectives

Our objectives are broken down into the five areas of responsibility. The main County objectives and the four key areas, each led by a Deputy County Commissioner. These represent the teams that are responsible for each of the objectives. Below are the two key areas that the Events Team Manager will be involved in.

County (General)

- Share Census information throughout the County
- Be visible throughout the County
- Be available to provide help and support to volunteers as required
- Promise what we'll deliver and deliver what we promise

Programme – Rachael Macadam DCC

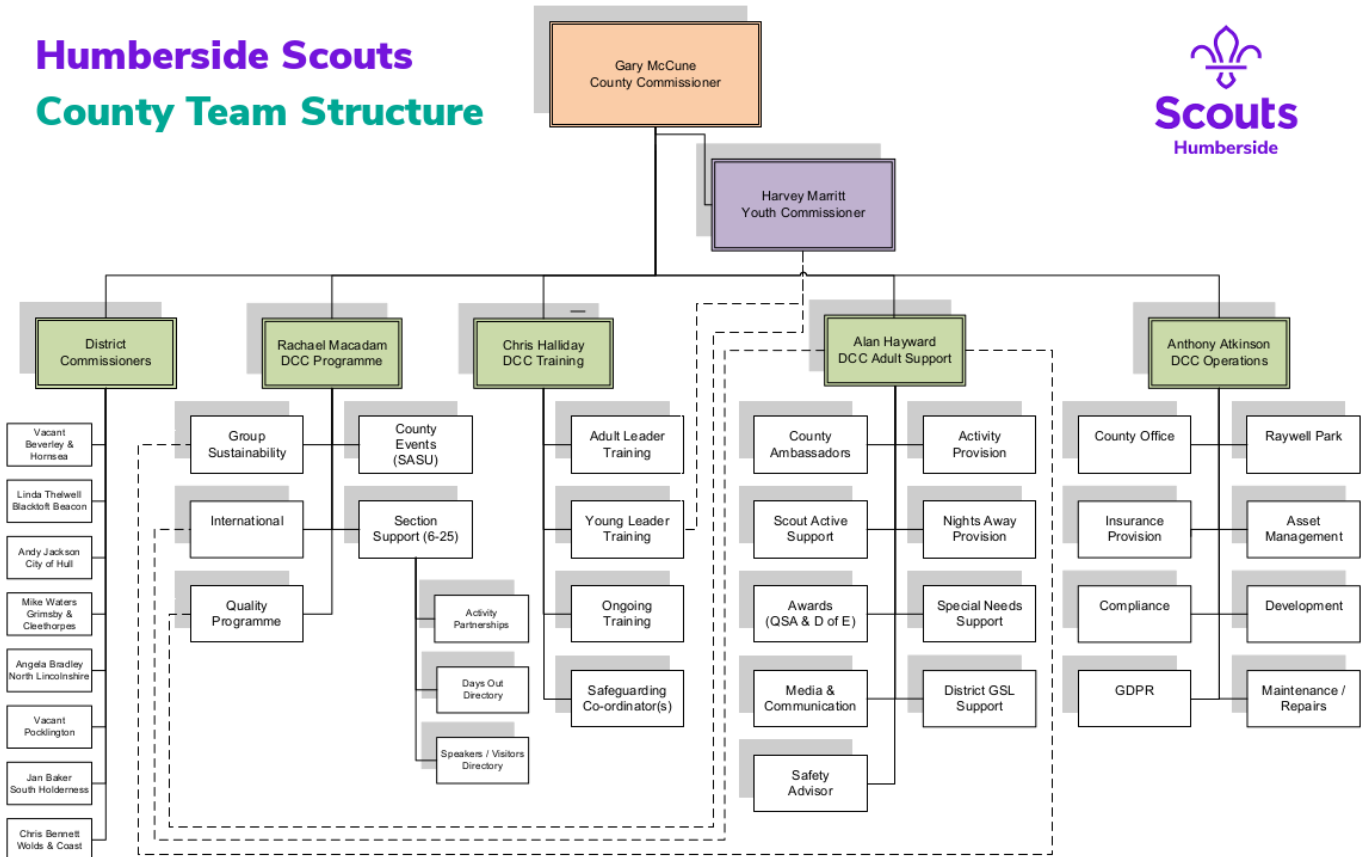
- Provide support for leaders to deliver the challenging aspects of the programme
- Provide and deliver quality events across all sections
- Deliver a single event that is open to all members of the County
- Pull together a list of programme supporters and providers throughout the County
- Review provision of International opportunities and how these can benefit young people of all sections

All of the objectives are available to view at:

humbersidescouts.org.uk/county-vision-and-objectives

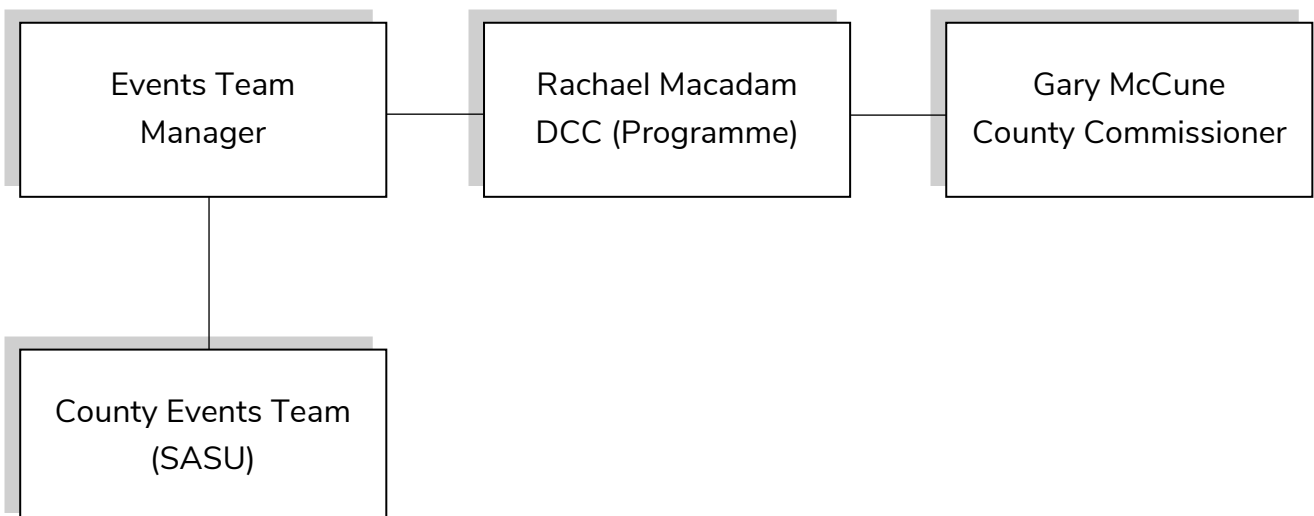
County Structure

Humberside Scouts County Team Structure



Promise what we'll deliver and deliver what we promise

Below highlights where the Events Manager is within the County Team structure.



The Role

Overview

This is an exciting opportunity for someone to manage the Scout Active Support Unit (SASU) who deliver fantastic events for all Sections. You will work with our DCC (Programme) to ensure these events meet the needs of the County and provide a fun, engaging and high quality programme for our young people.

We need a volunteer with a passion for Scouting, an open mind and a willingness to take Scouting forward to ensure that we achieve not only the vision of Humberside, but Scouting's vision to 2023 too.

Your length of service is not important... 5 weeks or 50 years, it is your enthusiasm, skills and ideas that we are looking for!

Role Description

Responsible to: Deputy County Commissioner (Programme)

Responsible for: County Events Team (SASU)

Main Tasks: Co-ordinate the County Events Calendar.

Lead a team to deliver Events for all Sections that meet the needs of the County and are in line with our vision and objectives.

Ensure we deliver what we promise, when we say we will.

Promote events through varying channels of communication such as: social media, our website, emails through Compass, etc.

Ensure all events are compliant with POR (Policy, Organisation and Rules).

Manage event budgets within agreed limits.

If successful, applicants must become (if not already) a member of The Scout Association, including satisfactory conclusion of our vetting and appointments process.

How to apply

Please answer the questions on the attached application form in any format you like and email to programme@humbersidescouts.org.uk or send via post to:

Rachael Macadam
Raywell Park Activity Centre
Riplingham Road
Raywell
HU16 5YL

All applications must be received by **Friday 22nd February 2019** and will be dealt with in the strictest confidence.

Short-listing will be undertaken based on the information on the application form, so please answer all the questions fully using experiences from in and outside of Scouting.

Short-listed applicants will be invited to come along and share their ideas with members of the County Team and to talk about how their involvement will help to develop Scouting in Humberside.

For further information or any questions please contact:

Rachael Macadam DCC (Programme)

rachael.macadam@humbersidescouts.org.uk



Application Form – County Events Team Manager

Name	
Address	
Telephone Number	
Email Address	
Date of Birth	

Membership No.	
Current Appointments (if any)	

Scouting experience
Other relevant experience
Relevant skills

Please continue onto a separate sheet if needed.