

## MELTON LODGE BOOKING FORM

Group/Organisation ..... I wish to book Melton Lodge for ..... Nights  
Leader/Responsible Adult ..... From (arrival) .....  
Address ..... To (leaving date) .....  
..... Approx. time of arrival .....  
.....  
..... Anticipated Numbers:  
Tel: ..... Under 18's ..... Adults .....

Throughout the year, camping can also be booked in conjunction with the Lodge. Please specify below if you wish to add this to your booking.  
.....

I have read and agree to the Booking Conditions below. I enclose a non-refundable deposit of £25 and accept that the booking will not be secured until receipt of Part 2 of this form from the booking secretary.

Signed ..... Group Leader/Responsible Adult Date.....

This form (in its entirety) should be returned to the Booking Secretary – Roy Bolsover, 167 Astral Way, Sutton-on-Hull, E.Yorks, HU7 4XZ.

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### Melton Scout Campsite Trust - Melton Lodge Confirmation of Booking

**Part 2:**

Group.....

I confirm your booking for.....nights, from ..... to .....

I acknowledge receipt of your deposit of £..... Leaving a balance of £ .....  
**(Cheques payable to Melton Scout Campsite Trust)**

Signed ..... Booking Secretary Date: .....

#### Booking Conditions:

During the camping season (1<sup>st</sup> May – 30<sup>th</sup> September) a Warden will be present each weekend and therefore the Chalet is not available. Bookings will only be accepted from a responsible Group Leader, who must be present throughout the hire period. Warranted leaders within the Scout Movement must hold a 'Nights Away Permit' to book the lodge.

**Keys:** Keys can be collected from the booking secretary by mutual agreement however entry to the site and any building is strictly forbidden until the hire period commences.

**Insurance:** Users of the site and buildings must make their own insurance arrangements, as no cover is available through The Campsite Trust for personal or Group equipment. **In addition, non-scout users must provide a copy of their own public liability insurance with a minimum indemnity of £5 million before any booking can be accepted.**

**Domestic:** Washing up liquid, tea towels etc. must be provided by those using the buildings. The buildings, equipment and all appliances must be left in a clean and orderly condition, as you would expect to find them. If on inspection after your departure this is found not to be the case then we reserve the right to make an additional cleaning charge of **£25**.

**Payments:** A £25 non-refundable deposit is required to secure bookings for the Lodge. During the season, the balance of fees must be made to the warden before leaving the site. Out of season, all payments should be made to the booking secretary. Electricity used in the buildings is metered separately. It is the responsibility of the hirer to verify readings with the Warden immediately on arrival and the charge (see tariff sheet) must be paid at the end of the hire period to either the Warden or booking secretary. **Cheques should be made payable to 'Melton Scout Campsite Trust'.**

**Cancellation:** Bookings for the lodge are secured on receipt of a non-returnable deposit. However should you cancel your booking within 3 weeks of the hire period and it cannot be re-booked then an additional charge will be made (to include your lost deposit) up to 50% of the total hire charge.